

COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

No. CEM/107/D/1133/Sports/ 01 / 2025

12th June, 2025

MEMO

Sports and Games Committee

To enhance sports and games activities in the college, a committee has been constituted with the following members:

- **Prof. Dipankar Saha** – Convener
- **Dr. Koel Sinha** – Member
- **Mr. Biswadip Bhattacharyya** – Member
- **Mr. Abhaya Kumar Adak** – Member
- **Mr. Sourav Sau** – Member

Objective:

To promote physical fitness, teamwork, and sportsmanship through diverse athletic and sporting activities.

Core Activities:

- Organizing annual sports meets, and intra-/inter-college tournaments
- Conducting coaching and practice sessions for selected sports
- Promoting health and fitness through awareness drives

Guidelines:

- **Activity Calendar:** A comprehensive activity calendar for the academic year 2025–26, along with a proposed budget, must be prepared by the committee and submitted to the Director's office for approval.
- **Activity Timing:** All activities are to be conducted strictly between 9:00 AM and 5:00 PM on working days, ensuring no disruption to academic schedules. Any extension requires prior approval from the Director.
- **Holiday Regulations:** Activities scheduled on weekly off days or government holidays require prior written consent from the Director's office.
- **External Participation:** All external sports activities and participation must be reviewed and approved by this committee and the Director's office.



Eligibility Requirements for Volunteers and Student Members:

- Minimum 75% attendance
- Clearance of all college/hostel/mess dues
- No more than three active academic backlogs
- No history of disciplinary action
- Balanced representation from both hostellers and day scholars

Disciplinary Measures:

Any violation of the above rules or actions that harm the college's reputation or discipline will result in strict disciplinary action, as per institutional guidelines.


Prof. Dr. Dilip Kumar Gayen
Director

Copy to:

1. All HoDs – Circulate among faculty and Staff members
2. DR (F & A)
3. TPO
4. Concerned Committee Members
5. All students/Notice Boards