

COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT

No. CEM/107/D/1170/IIC / 01 /2025

23rd August, 2025

MEMO

Subject: Reconstitution of Institution's Innovation Council (IIC)

In alignment with the mandate of the Ministry of Education's Innovation Cell (MIC), AICTE, to foster the culture of innovation across Higher Education Institutions (HEIs), the Institution's Innovation Council (IIC) of the College of Engineering & Management, Kolaghat is hereby reconstituted with immediate effect.

The primary objective of the IIC is to encourage, inspire, and nurture young students by supporting them to work with innovative ideas and transform them into prototypes. All previous notices issued in this regard stand cancelled.

IIC Composition (Faculty & Staff Members)

Sr. No.	Name of Member	Designation	Key Role /Position Assigned in IIC
1	Dr. Dilip Kumar Gayen	Director	Head of the Institute
2	Dr. Lipika Datta	Assistant Professor	President
3	Prof. Rinku Khatua	Assistant Professor	Vice President
4	Prof. Satyajit Bhunia	Assistant Professor	ARIIA Coordinator
5	Prof. Shibaji Mandal	Assistant Professor	Start-up Activity Coordinator
6	Mr. Prabhash Chandra Ghosh	Training & Placement Officer	Convener
7	Mr. Avijit Kumar Adak	Technical Superintendent	Social Media Coordinator
8	Dr. Asish Mitra	Professor	IPR Activity Coordinator
9	Prof. Sushovan Das	Assistant Professor	NIRF Coordinator
10	Dr. Alok Ranjan Pal	Assistant Professor	Innovation Activity Coordinator

Dr. 23.8
2025

11	Mr. Pradip Kumar Mallik	Senior Office Secretary cum PA Grade I	Internship Activity Coordinator
12	Prof. Akhilesh Singh	Assistant Professor	Member
13	Prof. Debottam Das	Assistant Professor	Member

Scope of IIC Activities

1. Conducting Innovation & Entrepreneurship Activities

- Organizing innovation and entrepreneurship-related programs within defined timelines.

2. Workshops, Seminars & Expert Interactions

- Conducting sessions with entrepreneurs, investors, and professionals.
- Establishing a mentor pool to guide student innovators.

3. Networking & Collaboration

- Collaborating with peer institutions and national entrepreneurship development organizations to share best practices and initiate joint ventures.

4. Institution's Innovation Portal

- Creating an online platform to showcase innovative projects by faculty and students, enhancing visibility and recognition.

5. Hackathons & Competitions

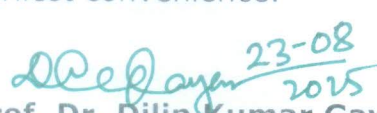
- Hosting Hackathons, Idea Competitions, and Mini Challenges in collaboration with industries to foster creativity, problem-solving, and industry-academia partnerships.

Reporting Protocols

- After each event, a detailed report along with **geo-tagged photographs** must be submitted to the Director's office.
- A **monthly status report** must be submitted on the last Saturday of each month (or on the next working day if it is a holiday).

Handover Instructions

Dr. Jaydev Mishra is requested to **handover all relevant documents, login credentials, files, and materials** to the newly appointed President of IIC at the earliest convenience.


Prof. Dr. Dilip Kumar Gayen

Director

College of Engineering & Management, Kolaghat

Copy to:

1. All HoDs
2. All Members of IIC
3. Training & Placement Officer, Convener – IIC
4. Personal Files
5. Prof. Kaushik Sinha, CTO, is requested to upload the notice on the College Portal.
6. DR (F&A)