

COLLEGE OF ENGINEERING & MANAGEMENT, KOLAGHAT (CEMK)
Kolaghat, Purba Medinipur, PIN: 721171, West Bengal

NOTICE INVITING QUOTATION (NIQ)

Qtn. No.: CEMK/ECS/LIB/RACK/ENQ/132/26-27

Date: 05-06-2026

Sealed quotations are invited from reputed manufacturers, authorized dealers, suppliers, and fabricators for the supply, delivery, installation, and commissioning of **Library Book Racks** for the Central Library of the College of Engineering & Management, Kolaghat (CEMK).

1. Schedule of Requirement

Sl. No.	Item Description	Quantity
1	Library Book Rack of size 8 ft (H) × 3 ft (W) × 1 ft (D), made of 20 Gauge CRCA Steel Sheet Shelves and 14 Gauge MS Angle Frame, having 8 Shelves (Top to Bottom) forming 7 Compartments, complete with side support panels and Epoxy Powder Coating Finish	10 Nos.

2. Technical Specifications

The offered Library Book Rack shall conform to the following minimum specifications:

- a. Overall Size: **8 ft (Height) × 3 ft (Width) × 1 ft (Depth)**.
- b. Shelves shall be fabricated from **20 Gauge CRCA Steel Sheet**.
- c. Structural frame shall be made from **14 Gauge MS Angle Sections**.
- d. Rack shall have **8 shelves from top to bottom**, creating **7 storage compartments**.
- e. Each shelf shall be adequately reinforced to prevent sagging under normal library loading conditions.
- f. Rack shall be provided with sturdy side support panels.
- g. All steel surfaces shall undergo proper surface treatment including de-rusting, phosphating and anti-corrosion treatment before painting.
- h. Finish shall be **Epoxy Powder Coated**, oven baked, smooth and scratch-resistant.
- i. Colour shall be approved by the Institute prior to supply.
- j. All sharp edges and burrs shall be removed for user safety.
- k. Rack shall be stable, rigid and suitable for continuous library use.

3. Scope of Supply

The successful bidder shall be responsible for:

- Manufacturing/Fabrication.
- Packing and transportation.
- Loading and unloading.
- Delivery at CEMK Library premises.
- Assembly and installation at designated locations.
- Rectification of defects, if any, during the warranty period.

No additional charges shall be payable beyond the accepted quoted rate.

4. Warranty

The supplied racks shall carry a **minimum warranty of 12 (Twelve) months** from the date of successful installation and acceptance.

During the warranty period, any manufacturing defect, structural failure, coating defect, or workmanship issue shall be rectified/replaced by the supplier at no additional cost to the Institute.

5. Delivery Period

The complete supply and installation shall be completed within **15 days** from the date of issuance of Purchase Order.

6. Inspection and Acceptance

- a. The Institute reserves the right to inspect the materials at any stage.
- b. Materials not conforming to specifications shall be rejected.
- c. Final acceptance shall be subject to satisfactory installation and inspection by the competent authority of CEMK.

7. Price

The quoted price shall be:

- a. Inclusive of all taxes, duties, packing, loading, unloading, transportation, installation and other incidental expenses.
- b. Firm and fixed throughout the contract period.
- c. No escalation in rates shall be entertained.

Price Schedule (To be filled by Bidder)

Sl. No.	Description	Qty.	Unit Rate (Rs.)	Total Amount (Rs.)
1	Library Book Rack as per specification	10 Nos.		
GST (if applicable)				
Grand Total				

8. Eligibility of Bidder

The bidder shall possess valid GST Registration and PAN, and preferably have experience in supplying similar furniture to educational institutions/government organizations.

9. Payment Terms

- a. Payment shall be released after successful delivery, installation, inspection and acceptance of the materials.
- b. No advance payment shall be made.
- c. Statutory deductions, if any, shall be made as per prevailing rules.

10. Institute's Rights

The Institute reserves the right to:

- Accept or reject any or all quotations without assigning any reason.

- Increase or decrease the quantity at the time of placement of order.
- Cancel the quotation process wholly or partly.
- Procure the items from any source deemed suitable in the interest of the Institute.

11. Validity of Quotation

The quotation shall remain valid for a period of **15 days** from the date of opening of quotations.

12. Submission of Quotation:

Interested vendors are requested to submit sealed quotations superscribed:

"Quotation for Supply of Library Book Racks for Central Library, CEMK" on or before 25 June 2026 up to 5:00 PM to:

The Librarian In-Charge

Central Library

College of Engineering & Management, Kolaghat (CEMK)

Kolaghat, Purba Medinipur, West Bengal – 721171



Director
College of Engg. & Management
Kolaghat, West Bengal

*Dr. Rajan 05-06
2026*

Place: CEMK

Date:

Director,

College of Engineering and Management, Kolaghat

P.O. KTPP Township, Dist. Purba Medinipur

PIN: 721 171

Bidder's Declaration

I/We hereby certify that the specifications, terms and conditions mentioned above have been read and accepted in full.

Name of Firm: _____

Authorized Signatory: _____

Seal & Signature: _____

Date: _____